

# zanef excom meeting minutes

Location: Zoom

Date: 16 February 2021

Time: 18:10

Attendees: John Paton

Theola Barclay

Barry Thorley

Lydia Trupe

Lesley-Ann Borman

Julie Matthews

Samantha Smit

## Agenda items

1. WELCOME - JP welcomed everyone to the new ZANEF committee year making special mention of the new members on the team.
2. FAMILY MEMBERSHIP - a discussion was held regarding the Family Membership option currently offered by ZANEF. The majority felt that under 18's should have a supporting adult signed up. This was not worded correctly in the amended constitution JP and BT to relook at the constitution and it will be tabled for change at the next AGM. Agreed that "Supporting Adult Members" could partake in ZANEF development opportunities without having to upgrade their membership. Should they wish to compete then membership will need to be upgraded.
3. ESEE EVENTING FUND - there are two funds still to be utilized. TB and JP updated Excom on the meeting they had with FEI regarding changing the way the funds are utilized. The FEI are not happy with the funds to be used towards developing 70cm eventing. JP proposed that LT sit down and relook at ESEE guidelines and rewrite the proposal to work with these. The emphasis to be on using professionals, such as Camilla, to come in and train officials, course builders and the like. We also need to keep in mind that we are scheduled to host the Africa Shield in the latter part of the year. In addition to this we could look at participating in the World Eventing Challenge which will probably begin in 2022. Arenas capable of hosting this should be assessed.

4. COVID FUND MANAGEMENT - All four applications have been awarded. JP indicated that Liz Weinand will be writing to the Zambia Police to advise what is on offer. Liz will then meet the relevant official together with a ZANEF Excom member to go through this proposal and what will be expected of the Zambia Police moving forward.

JP to resend draft agreements for the other offers. Once Excom agree these are correct, SS to send out to recipients. LT will look after the Eventing Fund and JM the Lazy J fund. BT to supervise Nenagh Kilpatrick's award. JP emphasized that funds have to be correctly utilized before applications can be made for further funding. TC as treasurer will oversee the distribution of monies upon application from the recipients.

5. ANY OTHER BUSINESS -

FEI Response to our constitution - JP went through this email and the notes on sub committees were discussed. Discipline reps to suggest changes to the sub committees in line with FEI suggestions. Report back at the next meeting. Willing volunteers are to be encouraged to join to share the workload.

Dressage - LB raised the approval of Madelein Champion's application to become a Preliminary Level Dressage Judge. SS indicated that this had been circulated to the previous committee but no decision was taken. LB to resend the information to the new committee. No objections were raised to the application.

Show Jumping - JM raised the issue of Jenny Miller's application to become a National Level Show Jumping Judge. She asked for clarification of the interview required. Peter Castle is in the process of setting this up and JM will liaise with him to make sure this happens. The correct judge progression ladder to be forwarded to SS to post on the website

Website - SS raised the issue of the website. There is a lot of work needed here. Each discipline to be responsible for the content on their page. Changes/additions to be sent to SS to upload. SS also asked permission for Christina Smit to help with the website as part of her community service for IB. No objections were raised.

Officials List - master copy to be held by Secretary. All disciplines to submit updated lists and then this will be collated and posted on the website.

Accounts - TC to circulate accounts. Karen Laurenson will be assisting with membership lists and SS to keep up to date list of members.

6. Date of next meeting - 16 March 2021, 18:00.

The meeting closed at 19:00.

Action items	Owner(s)	Deadline	Status
Family Membership	John Paton & Barry Thorley	AGM 2022	In progress
ESEE Eventing	Lydia Trupe	16 March 2021	In progress

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Covid Fund Management	John Paton, Julie Matthews, Lydia Trupe and Theola Barclay	In next 14 days contracts to be signed and returned	In progress
Sub committee structures	Lesley-Ann Borman, Lydia Trupe and Julie Matthews	16 March 2021	In progress
Website	Samantha Smit	Ongoing	In progress
Officials List	Samantha Smit, Lesley-Ann Borman, Lydia Trupe and Julie Matthews	16 March 2021	In progress
Show Jumping and Dressage Judges	Julie Matthews and Lesley-Ann Borman	16 March 2021	In progress