

zanef excom meeting minutes

Location: Zoom

Date: 16 March 2021

Time: 18:00

Attendees: John Paton

Theola Barclay

Barry Thorley

Lydia Trupe

Lesley-Ann Borman

Samantha Smit

Agenda items

1. APOLOGIES – Received from Julie Mathews
2. PREVIOUS MINUTES – No corrections were noted from the previous minutes.
 - 2.1 – MATTERS ARISING FROM PREVIOUS MINUTES – ESEE Eventing Funding – John wrote to FEI Solidarity and the go ahead has been received to go ahead with the revised plan for use of the ESEE Eventing Fund.
 - 2.2 – FEI Response to our constitution – the discipline reps reported back that their subcommittees are structured in line with the suggestions received from the FEI and as such felt no changes were necessary.
 - 2.3 – Officials Lists – this is ongoing and John requested that these need to be submitted to Samantha as soon as possible for updating.
 - 2.4 – Website – ongoing. Numerous changes/updates have been made. Barry requested that the Covid regulations are posted on the website together with the calendar.
3. WELFARE OF THE HORSE UPDATE – Upon Liz’s resignation from this subcommittee, the following has now been set up:

Chair: John Paton, Zambia Police: Karen Laurenson, Farrier: Louise Henderson, Saddle Fitter: Erika Mwenda, Grooms: Eva Bursvik

Erika is organizing the saddle fitter to come up to Zambia within the next couple of months. Details to be circulated to the membership.

4. ACCOUNTS – Theola confirmed that FEI Solidarity Funding for Dressage, to the value of \$3409.00 has been received. It was also confirmed that the Covid Funding was ready to be disbursed to the agreed parties. Theola to share the Wave account with the Excom. John proposed that accounts are presented quarterly to the committee.

5. PROPOSED CONSTITUTIONAL CHANGES – this is ongoing.

Proposed changes to the membership structure were presented by John and Barry. These will be put to the membership for voting at the 2022 AGM.

John and Barry have been asked to have a look at the roles and responsibilities of the subcommittees. Now these have been in action for over a year, it is felt that there are some changes, tweaks to be made. The discipline reps are also to see if they are fit for purpose and provide feedback to John and Barry accordingly.

6. QUALIFICATIONS FOR SHOWS FOR 2021 AND 2022 – SHOWJUMPING AND EVENTING – the Showjumping Subcommittee will be meeting week of 22 March and will revert back in the same week with the planned shows required for qualification for international and regional events in 2021 and 2022. There is a show in July 2021 in Senegal so this information needs to be sent out to the membership ASAP.

Eventing – for qualification in regional events, graded showjumping and eventing events are considered.

Details are available in the eventing rules.

7. COVID FUNDING – Monies are available for the approved applications and this is to be sorted out sooner rather than later. An agreement has been signed with Kabalwe and Barry to liaise with Theola over transfer of funds.

Zambia Police – John and Karen will be meeting with ZP and moving forward with this.

Lazy J – Julie to meet with Rachel and draw up an agreement which is to be submitted to the committee for approval. This can then be signed and funds transferred to Rachel. Julie to oversee expenditure is in line with the proposal

8. ANY OTHER BUSINESS – no items were raised.

9. NEXT MEETING -30 March 2021 @ 1800

The meeting closed at 19:42.

Action items	Owner(s)	Deadline	Status
Subcommittee guidelines	John Paton & Barry Thorley	AGM 2022	In progress

Action items	Owner(s)	Deadline	Status
ESEE Eventing	Lydia Trupe		In progress
Covid Fund Management	John Paton, Julie Matthews, Lydia Trupe and Theola Barclay	In next 14 days contracts to be signed and returned	In progress
Website	Samantha Smit	Ongoing	In progress
Officials List	Samantha Smit, Lesley-Ann Borman, Lydia Trupe and Julie Matthews	30 March 2021	In progress
Show Qualifications	Julie Mathews	23 March 2021	In progress