



Zambia Eventing Rules

2024

Table of Contents

CHAPTER 1 AFFILIATED EVENTING AND CODE OF CONDUCT	5
1.1. AFFILIATED EVENTING	5
1.2. ZAMBIA EVENTING CODE OF CONDUCT	6
CHAPTER 2 MEMBERSHIP AND HORSE REGISTRATION; MINIMUM ELIGIBILITY REQUIREMENTS (MER)	7
2.1. MEMBERSHIP AND HORSE REGISTRATION.....	7
2.2. MINIMUM ELIGIBILITY REQUIREMENT (MER)	7
2.3. CATEGORIES OF RIDERS	9
CHAPTER 3 ORGANISING COMMITTEE, OFFICIALS, DISCIPLINARY SANCTIONS ...	11
3.1 ORGANISING COMMITTEE	11
3.2. OFFICIALS.....	11
3.3 DISCIPLINARY MEASURES, EVENT INCIDENTS, RIDER REFERRALS, HORSE FALL RECORD	13
CHAPTER 4 EVENT INFORMATION, ENTRIES AND START TIMES	16
4.1 EVENT INFORMATION.....	16
4.2 ENTRIES.....	16
4.3 START TIMES.....	17
4.4 WITHDRAWALS	18
CHAPTER 5 GENERAL GUIDANCE: ELIGIBILITY, FALLS, REPUTATION OF THE SPORT, HORSE WELFARE/ABUSE OF HORSE, DANGEROUS RIDING.....	18
5.1 ELIGIBILITY AND FITNESS	18
5.2 FALLS OF RIDER AND/OR HORSE.....	18
5.3 REPUTATION OF THE SPORT	19
5.4 HORSE WELFARE – ABUSE OF HORSE.....	19
5.5 DANGEROUS RIDING	20
5.6 UNAUTHORISED ASSISTANCE	21
5.7 GENERAL GUIDANCE	22

CHAPTER 6	THE DRESSAGE PHASE	24
6.1	OFFICIALS.....	24
6.2	THE TESTS	24
6.3	PENALTIES	25
CHAPTER 7	THE SHOW JUMPING PHASE	26
7.1	OFFICIALS.....	26
7.2	COURSE AND OBSTACLES.....	27
7.3	PENALTIES	29
CHAPTER 8	THE CROSS COUNTRY PHASE	33
8.1	OFFICIALS.....	33
8.2	CROSS COUNTRY COURSE, INSPECTION, PLANS, TYPES OF FENCES, WARM-UP	35
8.3	PENALTIES	42
CHAPTER 9	COMPETITORS' DRESS; SADDLERY EQUIPMENT	46
9.1	ZANEF DRESS CLARIFICATIONS.....	46
9.2	ZANEF SADDLERY AND TACK CLARIFICATIONS	47
CHAPTER 10	SCORING, OBJECTIONS AND ENQUIRIES, PRIZES, POINTS AND GRADING 47	
10.1	SCORING.....	48
10.2	ENQUIRIES AND OBJECTIONS	49
10.3	PRIZES	50
10.4	GRADING AND GRADING POINTS	51
CHAPTER 11	MEDICAL, INCLUDING FALLS AND MEDICAL CHECKS, PROHIBITED SUBSTANCES, MEDICAL TEAM AND EQUIPMENT.....	52
11.1	MEDICAL INSURANCE	52
11.2	MEDICAL SUSPENSIONS.	52
11.3	PROHIBITED SUBSTANCES FOR HUMAN ATHLETES.....	54
11.4	MEDICAL TEAM AND ATTENDANCE DURING THE EVENT.....	54

11.5	RECOMMENDED MEDICAL EQUIPMENT	56
CHAPTER 12 VETERINARY, INCLUDING VACCINATIONS AND PASSPORTS, EQUINE ANTI DOPING AND CONTROLLED MEDICATION, VETERINARY TEAM AND EQUIPMENT 59		
12.1	PASSPORTS.....	59
12.2	VACCINATIONS – NATIONAL COMPETITIONS	59
12.3	HORSES: SOUNDNESS; INFECTION; TUBING; DE-SENSITISING.....	59
12.4	VETERINARY TEAM AND ATTENDANCE	60
CHAPTER 13 ORGANISATION AND ADMINISTRATION; RIGHTS AND POLICIES		
13.1	PROGRAMME	62
13.2	HEALTH AND SAFETY	62
13.3	MEDIA RIGHTS AND DATA PROTECTION	63
13.4	SAFEGUARDING EQUESTRIAN SPORT.....	64
13.5	EQUAL OPPORTUNITIES STATEMENT.....	67
13.6	SOCIAL MEDIA	67
ANNEX 1	EXAMPLES OF REFUSALS, RUN-OUTS AND CIRCLES	70

CHAPTER 1 AFFILIATED EVENTING AND CODE OF CONDUCT

1. AFFILIATED EVENTING

Zambia National Equestrian Federation (ZANEF) is the governing body for Affiliated Eventing in Zambia, ZANEF regulates and supervises all Events which are affiliated to it.

The ZANEF Eventing Rules, which form the framework for the conduct of National Events, are contained in this Handbook. Whenever amendments are necessary, notice will be given to members by all reasonable and appropriate means.

Zambia Eventing operates under The Zambia National Equestrian Federation (ZANEF) which is affiliated to the International Equestrian Federation (FEI), the world governing body of equestrian sport. The FEI has made Rules for the conduct of all international events which are set out in full at www.fei.org

All Eventing competitions, National and International, consist of three separate phases; dressage, show jumping and cross country, which must be carried out by the same Horse and rider.

The two types of National Events are:

1. **One or Two Day Events:** in which the three phases will usually, though not inevitably, take place on the same or consecutive days, with dressage first and cross country last.
2. **Three Day Events:** the three phases take place in the order of dressage, cross country (with or without roads and tracks and steeplechase) and show jumping.

When ZANEF affiliated Events run both National and International Classes the ZANEF Eventing Rules and the FEI Rules apply to the appropriate individual classes

and are administered by the Officials appointed to each class. ZANEF remains the supervisory body for the Event.

1. ZAMBIA EVENTING CODE OF CONDUCT

Members of ZANEF and those connected with them are required to abide by this Code of Conduct as regards both the welfare of the Horses and their own conduct.

ZANEF is at one with the FEI in that at all times. The Welfare of the Horse is paramount in the sport of Eventing and must never be subordinated to competitive or commercial interests. All stages during the preparation, training and competing of competition Horses, welfare must take precedence over all other demands. This includes good Horse management, training methods, farriery, tack and transportation.

The sport of Eventing involves many people; as Competitors and their connections, as Organisers and the teams of Officials and as helpers. The sport relies heavily on the support and active involvement of many volunteers and many professionals in diverse fields. Zambia Eventing requires everyone involved in the sport to behave in a civilised and courteous way towards each other and to uphold the integrity and repute of the sport.

Members must familiarise themselves with requirements and obligations imposed by Zambia Eventing rules which are binding on them. They should also bring these Rules to the attention of non-members who may be participating in the sport with them, such as connections or event helpers, and to do their best to ensure compliance as appropriate. Members are responsible for the actions of any non-members employed or otherwise assisting or acting on their behalf and any action or omission of such a person which would amount to a breach of the Rules by a Member shall constitute a breach by the Member on whose behalf it was committed.

It is not possible to anticipate every eventuality in these Rules. They are intended to form an interlocking code for the conduct of the sport; each Rule must be read by reference to the Rules as a whole and in the general context of this Code of Conduct.

Officials are required to take decisions **in a fair and sporting manner** and in accordance with the Code of Conduct of these Rules. Members are expected to respond and behave in the same way.

Failure to comply with the Rules, and the underlying Code of Conduct, may give rise to disciplinary action. The Rules relating to the disciplinary process are set out in the ZANEF General Regulations.

INTERPRETATION

For the purposes of these Rules:

1. All references to Horses include ponies (148cm and under) unless provided otherwise
2. Words connoting gender are a reference to any gender
3. Words denoting the singular may include the plural, and vice versa, as appropriate.
4. Reference to any 'phase' of an event includes the warm-up for that phase.
5. All requirements and obligations set out herein constitute Rules whether or not they are expressly described as such.

CHAPTER 2 MEMBERSHIP AND HORSE REGISTRATION; MINIMUM ELIGIBILITY REQUIREMENTS (MER)

1. MEMBERSHIP AND HORSE REGISTRATION

All athletes competing in graded Zambia Eventing must be a fully paid up member of ZANEF. All Horses competing in graded Zambia Eventing must be fully registered with ZANEF.

2. MINIMUM ELIGIBILITY REQUIREMENT (MER)

Adult and Junior Competitors who wish to compete in National Classes above 90cm level, must demonstrate an ability to achieve the MER standard at each level. At the higher levels, this applies to Horses as well as Competitors.

The MER standard is achieved by completing a competition with:

1. no more than 50 dressage penalties
2. no more than 16 show jumping penalties
3. 0 cross country jumping penalties and no more than 30 cross country time penalties.

The Rule 2.3 below sets out the MERs to be fulfilled by both Horse and Competitor before competing at each level in National Competitions.

Attainment of these MERs does not certify that either a Horse and Competitor is necessarily fit or competent to compete at the relevant level. The MERs merely indicate the levels which must have been achieved.

Competitors are responsible for ensuring that material MERs are fulfilled. Failure to do so will be a breach of these rules.

These MERs apply to all Competitors, whatever their nationality. However, a foreign Competitor may be allowed, on production of his performance record from his National Federation, to compete at a level equivalent to that at which he has competed in his own country.

Achievement of MERs as a Combination

Unless specifically stated in these Rules, Horse and Competitors are not required to achieve the MERs as a combination.

Exemptions in Exceptional Circumstances

By a written Exemption in Exceptional Circumstances, ('Exemption') the Organising Committee (OC) may give permission for any Competitor to ride any Horse in any competition. The Exemption must accompany the relevant entry.

Refusal of an Entry - The OC has the right to refuse any entry they deem unprepared or unsafe for the class entered, or to stop any rider from completing a competition once started, on the same grounds of safety or lack of preparedness.

Classes - There is no obligation to move out of any height category.

Competitor Classification and Qualification - Due to lack of suitable all-weather Cross-country tracks in Zambia, greater emphasis needs to be placed on Arena Eventing as factor in qualifications, rather than the previous heavy reliance on show-jumping. Above a certain level (100cm) at least 2 clear rounds Arena Eventing should be expected before moving up the grades.

1. CATEGORIES OF RIDERS

Age of Competitors - No Competitor may take part in a ZANEF Affiliated Eventing Event at 70cm or above unless they are at least in the year of their 12th birthday. However, age restrictions in Arena Eventing are covered by ZANEF Arena Eventing Rules.

Age of Horses - A Horse's age is calculated as from the 1 August in the year which it was foaled. Minimum age of Horse 5 years old.

1. **Children Competitors** – in the year of 12th or 13th birthday

1. 70cm, 80cm Classes: Child competitor– no qualification required
2. 90cm Classes:– Child Competitor – Achieved 1 MER at 80cm, *OR* must have completed 4 x ZANEF 90 cm Show Jumping (SJ) classes, each jumping with no more than 12 penalties over the 4 rounds *OR* 2 x ZANEF 90cm SJ classes with no more than 6 penalties *AND* 2 x 80cm ZANEF Arena Eventing rounds with no more than 30 jumping penalties

3. 100cm Classes: must have completed 2 x ZANEF 100cm or higher SJ with no more than 6 penalties AND 2 x 90cm Arena Eventing rounds with no more than 30 jumping penalties

1. **Junior Competitors** – from the beginning of the calendar the rider turns 14 to the end of the calendar year they turn 18 years

1. 70cm, 80cm & 90cm Classes: Junior Competitor – no qualification required.
2. 100cm Classes: Junior Competitor – must have completed 4 x ZANEF 100cm or higher SJ classes, with no more than 12 SJ penalties over the 4 rounds OR completed 2 x 90cm Arena Eventing tracks with no more than 30 penalties over the 2 rounds.
3. 105cm: Junior Competitor – must have completed 4 x ZANEF 100cm or higher show jumping classes as a combination, with no more than 12 penalties over the 4 rounds OR 2 x 100cm Arena Eventing tracks with not more than 30 penalties over the 2 rounds.
4. 110cm: Junior Competitor – must have completed 4 x 110cm or higher SJ Classes as a combination, each with not more than 12 penalties over the 4 rounds. Must have completed 2 x 100cm Eventing tracks (2 x MERs) or 4 x 100cm Arena Eventing tracks.

1. **Adult Competitors**, from the beginning of the calendar year the rider turns 19 years

1. 70cm, 80cm & 90cm: Adult Competitor – no qualification for both 80cm and 90cm classes.
2. 100cm: Adult Competitor – must have completed 4 x ZANEF 100cm or higher SJ classes, with no more than 12 SJ penalties over the 4 rounds OR completed 2x90cm Arena Eventing tracks with no more than 30 penalties over the 2 rounds.
3. 105cm: Adult Competitor – must have completed 4 x ZANEF 100cm or higher show jumping classes as a combination, with no more than 12 penalties over the 4 rounds OR 2 x 100cm Arena Eventing tracks with not more than 30 penalties over the 2 rounds

4. 110cm: Adult Competitor – must have completed 2 x 110cm or higher SJ Classes as a combination, each with not more than 8 penalties over the 2 rounds AND 2 x 100cm Arena Eventing tracks with not more than 30 penalties over the 2 rounds OR must have completed 2 x 100cm Eventing tracks (2 x MERs) with not more than 40 penalties over 2 rounds.
5. 120cm Adult Competitor – must have completed 2 x 120cm or higher SJ classes as a combination, each with not more than 8 penalties over the 2 rounds AND 2 x 110cm Arena Eventing rounds with not more than 20 penalties in the 2 rounds OR must have completed 4 x 110cm (4 x MERs) (or 2 x FEI 1 Star) classes.

CHAPTER 3 ORGANISING COMMITTEE, OFFICIALS, DISCIPLINARY SANCTIONS

3.1 ORGANISING COMMITTEE (OC)

The **Organiser** of an Event is the person or company who has contracted with ZANEF in an Affiliation Agreement to organise a ZANEF Event and to run specified classes at that event with a ZANEF approved schedule. The Organiser has the financial responsibility for the Event, appoints all the officials in agreement with ZANEF and is responsible for ensuring that the Event reflects the ZANEF Health and Safety Guidelines. The Organiser may refuse any entry to an Event.

The **Entries Secretary** will normally handle all aspects of entries, withdrawals and other administration. A separate secretary who will handle stabling may be named in the Schedule.

The **Event Secretary** will handle all secretarial administration on the days of the Event, including on-going entries matters, distribution of numbers, collection of start fees and the multitude of queries which arise over a day.

1. OFFICIALS

Officials comprise:

1. **Judges, who could be National or FEI show jumping and/or dressage judges**
2. The **Technical Delegate (TD)**, who has particular responsibility for all technical matters and shares with the PGJ responsibility for the interpretation and application of the ZANEF Rules and Guidelines.
3. The Ground Jury is made up of judges and the TD. The President of the Ground Jury (PGJ) must be an Eventing Judge (National or FEI), or a Show jumping Judge (National or FEI)

4. The Eventing course builder or designer (CD: National or FEI)
5. Steward(s), one of which acts as the Chief Steward (National or FEI). The Chief Steward is a key member of the team of Officials working with the Technical Delegate and Organising Committee. The duties of the Stewarding team is to assist the Organising Committee, Ground Jury, Technical Delegate and Athletes in the conduct of the Competition according to ZANEF and FEI Rules, paying due respect to the guidelines defined in the Code of Conduct for Welfare of the Horse and that a level playing field is provided for all Athletes participating in the Event.
6. A Veterinarian

The officials are assisted by:

7. The **Scorer**, who is responsible for production of the timetable, overall scoring and production of results.
8. The cross-country **control team**
9. The ZANEF **Eventing Representative**, together with the **Eventing Technical Committee**, who must oversee the continuance of existing Events, establishment of new Events and subsequent conduct of Events within the geographical region specified by the federation.

The **duties to be carried out by the PGJ** in conjunction with another qualified official such as TD, judges, CD or other and, where appropriate, in consultation with the Organiser and other relevant officials, include:

1. Ensuring that proper arrangements have been made for acceptance of the appropriate number of entries, the running and judging of each phase, the time-keeping, the scoring and health and safety matters which includes arrangements for dealing with unforeseen eventualities and other incidents
2. Approving show jumping and cross-country courses before they are open to Competitors and such alterations as may be necessary throughout the Event.
3. Adjudicating upon all discretionary issues, protests and objections.
4. Approving any changes to the published schedule including cancellation of abandonment; which may be necessary for the efficient and safe running of the Event.

5. Adjudicating upon all discretionary issues, protests and objections.
6. Approving any changes to the published schedule including cancellation or abandonment; which may be necessary for the efficient and safe running of the Event.
7. Ensuring that the Event is conducted throughout in accordance with these Rules, including handling all disciplinary issues **and other material incidents** arising in connection with the Event.

The duties of the stewarding team is as laid out in the FEI Eventing Rules. Specifically, but not exclusively, their duties cover planning and supervision of work in all exercise, practice, warm-up, and stable areas, checking of dress and saddlery, assistance with Horse examinations and Inspections, and will be involved in the Medication control of Horses (EADCMR) and for Athletes (ADRHA) if required. They are expected to work closely with the Organising Committee, Athletes, Technical Delegates and other Officials.

1. DISCIPLINARY MEASURES, EVENT INCIDENTS, RIDER REFERRALS, HORSE FALL RECORD

3.3.1 Disciplinary Sanctions

If the PGJ, in consultation with another official, is satisfied that any Member, any person taking part in the Event, or a person connected in any way with a Member, has acted in breach of, or is not complying with, these Rules, they have the authority under these Rules to impose one or more of the following sanctions:

1. Withdrawal or retirement of the Horse and Competitor;
2. Caution;
3. Reprimand;
4. Addition of 10 penalties to the score of the combination for unacceptable conduct by the Competitor;
5. Addition of 25 penalties to the score of the combination for dangerous riding;
6. Elimination of the Horse and Competitor;

7. Disqualification of the Competitor from further participation in any classes, National or International, at the Event.
8. Fine of up to ZMW5000;

Alternatively, or in addition to any of the above, the PGJ may refer the matter to the ZANEF Executive Committee.

3.3.2 Disciplinary List

Disciplinary Sanctions will be shown on this list for a period of at least 12 months. Entries on this list will be published by ZANEF from time to time. Details of the list entry will be made available to the person named on written request to the ZANEF office.

3.3.3 The Event Incident Log

This is an internal document used by the federation primarily to record incidents at Events which, though not appropriate for the Disciplinary List, have nonetheless given cause for concern, on grounds for example, such as welfare, safety or conduct. The person concerned will always be told, by the PGJ that they are to be added to the Log and of the reasons why. The Log will be made available to the ZANEF Eventing Rep, the General Secretary and others as necessary. Details of the Log entry will be made available to the person named on written request to the federation.

3.3.4 Rider Referrals

If a Competitor's riding has given cause for concern and the PGJ consider that the Competitor may benefit from additional advice and/or training, they may after discussion with the Competitor, decide whether coaching sessions and/or assessments with a specifically appointed National/International Coach are necessary.

If the Competitor's riding continues to give concern at the next Event the competitor may be prevented from entering further ZANEF Affiliated competitions until those concerns are resolved.

3.3.5 Horse Fall Records

A record will be kept of horse falls and be used to track and respond to recurrent Horse falls and is lodged with ZANEF.

A current practising vet will investigate any Horse that has two falls in a 12-month period and, in conjunction with the owner and rider, seek to ascertain the reason for the falls and steps which may be needed to prevent further falls.

Any Horse that falls three times in a 24-month period will be automatically suspended pending investigation led by a practising vet reporting to the ZANEF Executive Committee.

3.3.6 The Disciplinary Powers of the PGJ

The PGJ in consultation with the other team members, can refer any case to be assessed by the ZANEF Executive Committee.

3.3.7 Appeals from the PGJ and/or Organising Committee

An appeal may be made to the ZANEF Executive Committee against any sanction imposed by the PGJ or by the ZANEF Chairperson. Such appeal must be made, within five working days of the decision appealed against, in writing to the ZANEF Chairperson and must be accompanied by a fee of ZMW2000.

3.3.8 Cross Discipline Suspensions

If a Member is suspended by another affiliated discipline of ZANEF that Member will automatically be suspended from all other disciplines.

3.3.9 FEI Suspensions

If a Member is suspended by the FEI, that Member will automatically be suspended from ZANEF on the same terms.

3.3.10 ZANEF General and Disciplinary Rules

Please refer to the current ZANEF General & Disciplinary Rules document for more information on the correct procedures to lodge a complaint or report of Abuse of the Horse or Official.

CHAPTER 4 EVENT INFORMATION, ENTRIES AND START TIMES

4.1 EVENT INFORMATION

All necessary information about each Event should be on the ZANEF Website <https://zaneff.com>. Schedules will be available online and also sent to members' email address. Entries are done online at dev.zaneff.com. A WhatsApp Group will be formed once the entries are closed and this must be closely monitored for any updates to the event. Each Event Schedule will include important and relevant information, including:

9. Names and contact details of the Organiser(s) and the Entries Secretary.
10. Classes, including special classes or qualifiers, and the day(s) when they will run.
11. Fees
12. Opening Date for Entries, usually 5 – 6 weeks before the Event. No advantage will be gained by entering before this date.
13. Late Entry Surcharge Date is an entry received after the Close of Entries. Late entries will be charged as per schedule.
14. Event Refund Policy. This important information can vary between Events and must be specified on the schedule.
15. Withdrawal Date. All information on withdrawals and changes to entries should be notified by this date to help in the preparation of Competitors' starting times.
16. Approximate Starting Times
17. Stabling arrangements, including information on refunds on withdrawal and abandonment.

4.2 ENTRIES

Entries should be made in accordance with the information in the Schedule, preferably online to dev.zaneff.com. A paper entry can be made using a form which will be attached to the Event Schedule with payment made by cheque or cash.

Incorrect entries may be rejected. No competitor will be allowed to compete unless full payment has been received.

4.2.1 Double Entries; Arrangements and Limitations

1. Competitors entering more than one Horse in an Event may state with their entry the order in which they wish to ride them, which will be complied with where possible. Where no preference is expressed, the Organiser's decision is final.
2. The Organiser may reduce the number of Horses ridden by any Competitor because of timetabling constraints.
3. No Competitor may ride more than 5 Horses in the cross-country phase in one day.

4.2.2 Hors Concours (HC)

Horses that have been eliminated or disqualified may only take part in a Class by running HC and at the discretion of the PGJ.

4.2.3 Inducement to compete

No Member shall offer or receive any form of inducement that is not available to all Competitors to enter or compete in any National Event unless the PGJ permits otherwise.

1. Competitor Limits

The maximum number of entries which may be accepted by Events from the point of sectioning onwards is 258 per day. Unless the ZANEF Eventing Representative permits otherwise, the maximum permitted number of Competitors per section is 42.

4.3 START TIMES

1. Start Times for each combination will be made available as indicated in the Schedule and will also be posted at the Event Secretary's office during the event. Where possible, but in their discretion, when preparing Start Times Scorers will try to accommodate specific timing requests.
2. Start Times must always provide for each Horse to have an interval of at least 30 minutes between finishing one phase and starting the next. If Show Jumping is the

final phase, the interval must be at least 60 minutes. These intervals may be reduced only in exceptional circumstances by the direction of the PGJ in conjunction with the TD and the Organiser.

3. If in exceptional circumstances, the published Start Times have to be amended, steps will be taken by all reasonable means to notify all Competitors and Officials potentially affected.
4. Preparation of the Start Times, usually started some two days before publication, is a very important time for the Event Organiser's team. The efficient organisation of the Event day(s) is helped significantly if all withdrawals and changes are notified by this time at the very latest. Some Events may choose to reflect this in their refunds policy as much more work is involved in re-organising times and dealing with late entries after this date.
5. Competitors must be prepared to start each phase at their published times. Any competitor ready to start any phase ahead of these times may do so at the discretion of the starter of that phase but must be within the time-frame of the particular section.
6. Any competitor who withdraws during an Event must notify this to the Event Secretary straightaway.

4.4 WITHDRAWALS

Accepted entries are assumed to be competing unless they withdraw by notifying the Entries Secretary in writing by letter, card, email, Whatsapp or fax. During the Event, entrants must withdraw by notifying the Event Secretary.

CHAPTER 5 GENERAL GUIDANCE: ELIGIBILITY, FALLS, REPUTATION OF THE SPORT, HORSE WELFARE/ABUSE OF HORSE, DANGEROUS RIDING

5.1 ELIGIBILITY AND FITNESS

Competitors must ensure that both they and the Horse they ride are eligible, and competent, to compete appropriately in the class which they have entered; and fit enough to do so.

5.2 FALLS OF RIDER AND/OR HORSE

1. A competitor is considered to have fallen when he is separated from his horse in such a way as to necessitate remounting

2. **Rider Falls and Medical Checks** - A Competitor who falls from a Horse during any phase of an Event should not continue the competition nor leave the Event site nor take any part in any further phase, whether on the Horse or on any other, until he has been examined by an Event Doctor or medic. It is the responsibility of the Competitor to ensure compliance with these rules.
3. A Competitor who falls from a Horse during the show jumping or cross country phases must comply with the directions of any official.
4. If the Competitor falls in the dressage when no doctor is present, the PGJ may, after consultation with the ambulance personnel, give permission for the Competitor to ride further dressage tests.
5. Chapter 9 sets out important Rules relating to Competitor Falls and Medical Checks.
6. A Horse is deemed to have fallen when both its shoulder and its quarters have touched the ground, or the obstacle and the ground simultaneously.
7. If a Rider or Horse falls in any phase they will be disqualified from the competition.
8. If a Rider or Horse falls in the warm-up they must be checked by a member of the medical team (Rider) or vet (Horse) before they continue with the competition.
9. A Horse that has fallen in the Dressage phase will be eliminated from the competition
10. Any Horse which falls during the warm-up for any phase, whether or not at a practice obstacle, may not continue until cleared by the veterinary officer to do so.

5.3 REPUTATION OF THE SPORT

Members must not act in a manner which is prejudicial to the integrity, proper conduct or good reputation of ZANEF events or ZANEF itself. Members should have this in mind at all times, including when using social media.

Respect Officials - many Officials are volunteers that are appointed to help the Event Organiser provide sport for the Competitors. Competitors must cooperate with them and comply with any reasonable order or direction given by an Official. Incivility or rudeness to an Official is a breach of the Rules and the Code of Conduct.

5.4 HORSE WELFARE – ABUSE OF HORSE

The FEI Code of Conduct for the Welfare of the Horse must be adhered to, as horse welfare is paramount.

Competitors must never ill-treat or abuse a Horse in any way whatsoever. Competitors must ensure their Horses are managed properly and safely throughout the Event. The following are some examples of contact which can constitute abuse:

1. Use of the whip

The use of the whip must be:

1. As an aid to encourage the Horse forward or as a reprimand. Use of the whip to vent a Competitor's anger is excessive.
1. At an appropriate time, namely when the Horse is reluctant to go forward under normal aids of seat and legs or as a reprimand immediately after a Horse has been disobedient. Use after elimination is always excessive.
2. In the right place, namely down the shoulder or behind the leg but never overarm. Use on a Horse's head, neck etc. is always excessive.
3. As a reprimand only. However; it should never be hit more than three times for any one incident. Use of whip which causes injury, e.g. broken skin or a weal, is always excessive.

1. Spurs

1. The use of spurs to reprimand a Horse is always abuse.
2. The use of a spur resulting in injury to a Horse is always excessive.

1. The Bit

Use of the bit to reprimand a Horse is always abuse.

2. Tired Horse

Riding an exhausted, lame or injured Horse or excessive pressing of a tired Horse constitutes abuse.

3. Rapping is abuse.

5.5 DANGEROUS RIDING

A Competitor who at any stage of the competition rides in a way which may adversely affect the safety of himself, his Horse or any third party to a greater extent than is inherent in the nature of the sport is guilty of dangerous riding and is therefore in breach of these Rules.

The following are some examples of conduct which may constitute dangerous riding:

1. Riding out of control;
2. Riding fences too fast for the fence in question;
3. Riding fences too slowly for the fences in question. This can include jumping a fence when a Horse has slowed down so much, or come to a standstill, so that the loss of momentum will seriously reduce the prospects of the Horse jumping the fence safely;
1. Repeatedly standing off fences too far;
2. Riding the Horse with excessive force to the foot of the fence;
3. Riding an unresponsive Horse;
4. Repeatedly being ahead or behind the Horse movement when jumping;
5. Riding without regard to these Rules.

5.6 UNAUTHORISED ASSISTANCE

Unauthorised assistance during any phase of the competition is forbidden.

The following activities are some examples of **unauthorised assistance**:

1. Any outside help or instructions, whether solicited or not, by voice, sounds, signs or other indications designed to help the Competitor;
2. Any tampering with obstacles, marker flags, string or any other part of the show jumping or cross country courses;
3. Intentionally taking a lead from another Competitor in the cross country phase.

However;

4. A dropped whip, lost headgear or spectacles may be handed to a Competitor;

On a cross country course, fence judges are permitted to call out 'first' or 'second' refusal or to provide information whether jumping penalties have been incurred as the result of dislodging any part of a fence or its marker flags.

Calling out encouragement to Competitors is not considered outside assistance.

5.7 GENERAL GUIDANCE

5.7.1 Electronic and Other Devices

1. No receiving, recording, transmitting or monitoring device other than a watch may be used by a Competitor during any phase of an Event.
2. Permission of the PGJ and TD is required for use of **head or bridle cameras**.

5.7.2 Pace

Competitors are free to choose the pace at which they ride. They should, however, always take account of the requirements of each phase, the prevailing conditions and terrain, the fitness and ability of themselves and their Horse and all other factors which may be relevant to the welfare of both Horse and rider. On the cross country course, they must also have regard to and respect the class speed, the optimum and 'too fast' times. Deliberately slowing down near the end of the cross country course to avoid time penalties is likely to incur a disciplinary sanction.

5.7.3 Elimination

Elimination from one phase precludes further participation in the competition. In certain, limited, circumstances, the PGJ may give permission for the combination to continue HC (4.2.2), on an eliminated basis.

5.7.4 Competitors' Times

Competitors must be prepared to start each phase at their published times. Any Competitor who withdraws during an Event must notify this to the Event Secretary straight away.

5.7.5 Horse Competition Limitations

A Horse may not compete (incl. HC):

1. On consecutive days, whether at the same or different Events;
2. In the same class, or any class using substantially the same cross country course, twice at the same Event. (This does not include arena eventing where Horses can compete over two eventing tracks in one day.)

5.7.6 Competitor Competition Limitations

Competitors may not ride more than five Horses in the cross country phase on any one day.

5.7.7 Numbers

At some Events numbers will be allocated to each Horse – it is the responsibility of the rider to ensure that the correct number is displayed on the horse at all times.

5.7.8 Lunging

Lunging may take place only in areas approved by the Organiser.

5.7.9 Stallions

Stallions must always be properly restrained. They must never be left tied to a lorry or trailer. They must be led from a bit, with a lead rope of a minimum length of 2.5m to include a chain of not less than 50 cm attached to the bit. When lunged, the lunge line must be attached to the bit. The PGJ may require removal of the stallion from the site if he considers the risk of an accident to be unacceptable.

5.7.10 Schooling of Horses

Only the Competitor may school a competing Horse. It may however be hacked, or ridden from one place to another by a suitably capable person by whom it may also be worked in-hand or on the lunge.

5.7.11 Non-competing Horses

The Organiser's permission must be obtained before a non-competing Horse is brought to an Event.

CHAPTER 6 THE DRESSAGE PHASE

The Dressage phase is governed by the FEI Rules, except as specifically provided in this Chapter, and by the general provisions of the Zambia Eventing Rules.

1. Arenas. The Organising Committee and PGJ will decide on the arena size and dressage tests to be used.
2. All tests, unless stated in the schedule otherwise, must be performed from memory.
3. No whip may be carried during any test. Only one whip, no longer than 120cm may be carried during warm-up.

6.1 OFFICIALS

The following **Officials** will be engaged by the Organiser of each Event:

1. A Dressage Judge (National or FEI), assisted by a scribe
2. Steward(s) recommended (National or FEI)

6.2 THE TESTS

Class	Dressage Test	Judge's qualification
120cm	Tbd by PGJ . T	Two Judges on ZANEF Judges List judging of Medium Dressage. (Third level)
110cm	Tbd by PGJ	Two Judges on ZANEF Judges list judging Elementary and Medium (Second level)
105cm FEI 1*	Tbd by PGJ.	Two Judges on ZANEF Judges list judging Novice and Elementary. (Second level)
100cm	Tbd by PGJ. First level or BE 100	Two Judges on ZANEF Judges list judging Prelim and Novice. (First level)
90cm, 80cm, 70cm	TBD by PGJ: BE 90 or .Training or First level	One Judge on ZANEF Judges list judging Prelim and Novice.(First level)

6.3 PENALTIES

Compulsory Elimination

1. Entering the arena on foot after the dressage phase has started
2. Marked lameness
3. Resistance exceeding 20 seconds
4. All feet leaving the arena with continuous surround higher than 23 cm
5. Leaving arena when out of control
6. Fall of rider and/or horse
- 7.

Discretionary Elimination

At the discretion of the PGJ

1. Visible blood
2. Incorrect saddlery
3. Failure to enter the arena within 45 seconds after the bell

Error of Course

Every 'error of course' or 'error of test', whether the bell is sounded or not must be penalised;

First error: Two error marks.

Second error: Four error marks.

Third error: Elimination, although he may continue the test if the judge permits.

If a horse left the arena with sides lower than 25cm, 0 marks will be awarded for that movement.

Other Errors

The following are considered errors; error marks as indicated will be deducted per

error, but they are not cumulative and thus will not normally result in Elimination. Repeated errors may lead to Elimination at the discretion of the PGJ in consultation with the judge.

1. Entering the Dressage arena with a whip; 6 error marks per judge. The judge will stop the Test and continue it after the whip has been discarded.
2. Entering the arena with the Horse wearing boots or bandages; 6 error marks per judge. The judge will stop the test and continue it after removal of the boots or bandages.
3. Entering the arena before the sound of the bell; 2 error marks per judge.
4. Not entering the arena within forty five (45) seconds after the bell; 2 error marks per judge.
5. Not wearing gloves, or other minor breaches of the dress rules; 2 error marks per judge.
6. Riding the wrong test. A Competitor who has learned the wrong test will, if the timetable allows, and at the discretion of the PGJ, be permitted time to learn the correct test and to restart with 4 error marks per judge.
7. Error of execution, 2 marks per error.
8. Use of voice, 2 marks per incident

The error marks are deducted on each judge's sheet. The process for conversion of the dressage score to penalty marks are outlined in Chapter 8

CHAPTER 7 THE SHOW JUMPING PHASE

The Show Jumping phase is governed by the FEI Show Jumping Rules except as specifically provided in this Chapter, and by the general provisions of these ZANEF Eventing Rules.

FEI Show Jumping Rules concerning Falls and Dismounting, do not apply. Disobediences, falls, etc. occurring between entering the arena and the moment the Competitor crosses the starting line in the correct direction, are not penalised. (For falls or horse and/or rider see Chapter 9)

7.1 OFFICIALS

The following **Officials** will be engaged by the Organiser of each Event:

9. A **Judge** drawn from the ZANEF Show Jumping Officials list, or at least an FEI Level 1 Judge
10. A **Course designer** who must be listed in the ZANEF Course Design list – at least of National level or a qualified national course designer invited from another country who must be recommended and approved by their NF.
11. A ZANEF national **SJ Course Builder** may build a course using the design of a suitably qualified national or FEI SJ course designer
12. **Steward(s)/Chief Steward** recommended (Experienced National or FEI-Level)
13. The **Veterinary Officer** must be on call throughout an Event from no later than 30 minutes before the start of the first show jumping phase.

7.2 COURSE AND OBSTACLES

1. There will be 8 - 12 numbered obstacles. A tolerance of 5cm in height is acceptable.
2. All top poles must be of wood.
3. The table shown on pages 25 - 26 set out the relevant information on show jumping course for all National classes.

7.2.1 Course Alterations.

1. If deterioration of the going or other circumstances necessitate, but only with the consent of the PGJ.
2. The scores of the Competitors who had already completed in such a section will be adjusted by the exclusion of jumping and time penalties incurred at that element. Eliminations are to stand.

7.2.2 Course Inspection.

The course must be open for inspection:

1. For the first Class; not less than 20 minutes before the Class is due to commence.
2. For subsequent Classes; at least ten minutes before they are due to commence.

7.2.3 Course Information and Timetabling

The following information must be displayed at the beginning of each day at the collecting ring, the jumping arena if separate, and at the Secretary's office:

1. Course plans, showing distance and time allowed, for each course to be run during the day.
2. Timetable showing the scheduled start and finish time for each class.
3. Timetable for course walks, or, where appropriate, outline of arrangements for course walks. These times will be subject to judge's discretion in the light of all relevant prevailing circumstances.

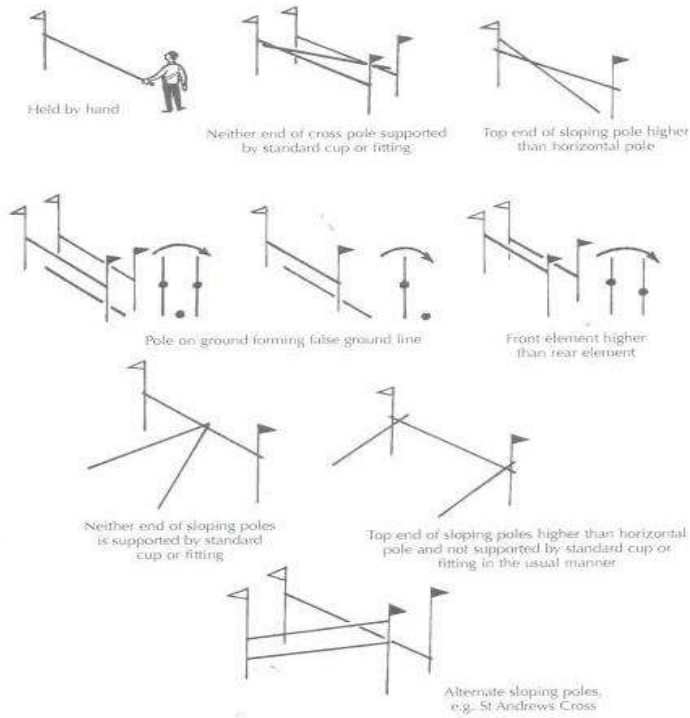
7.2.4 Practice Obstacles

The organising Committee should provide at least one upright, one crossed pole and one spread in the warm-up arena.

1. They must use the same type of coloured poles as the top poles in the arena and must be made of wood.
2. They should be marked to show the maximum permissible jumping height for the relevant class or classes.
3. They may only be jumped in accordance with FEI Show Jumping Rules and must NOT be jumped as shown in the picture below.
4. Placing poles are not permitted.

Practice obstacles may be no higher than 10 cm of the highest fence in the arena, and no wider than 10 cm of the widest fence in the arena. For ponies they should be the same height and width as in the arena. Picture 6.2.5.2 below shows examples of practice show jumping fences that are not allowed.

6.2.5.2. Examples of practice show jumping fences that are not allowed:



7.3 PENALTIES

7.3.1 List of penalties

Starting and attempting to jump, or jumping an obstacle before the bell has sounded.	Elimination
Knockdown	4 penalties
First disobedience	4 penalties
Second disobedience in whole test	8 penalties
Third disobedience in whole test	Elimination
Fall of Competitor	Elimination
Fall of Horse	Elimination
Resistance exceeding 20 seconds	Elimination
Failing to jump the next obstacle within 45 seconds	Elimination

For every commenced second in excess of the time allowed	1 penalty
Exceeding the Time Limit (which is twice the time allowed)	Elimination
Exceeding 24 penalties over obstacles. <i>*Enforced at end of round, unless competitor retires or is eliminated</i>	Compulsory Retirement*
Error of course not rectified	Elimination
Omission of obstacle following a first or second disobedience	Elimination
Failure to re-attempt an obstacle after a run-out	Elimination
Failure to re-attempt an obstacle following a first or second disobedience	Elimination
Failure to re-attempt all obstacles of an open combination	Elimination
Retaking an obstacle already jumped	Elimination
Jumping obstacle in wrong order or in the wrong direction	Elimination
After being stopped by the Judge or stopping voluntarily, Continuing before the bell and/or from a point nearer the next obstacle	Elimination
Following a fall of a Competitor, continuing the course from a position which is nearer to the next obstacle or to the finish	Elimination
Attempting an alternative obstacle before the bell when the other obstacle has been disturbed as the result of disobedience or fall	Elimination
Jumping an obstacle which does not form part of the course	Elimination
Knocking so as to cause malfunction of the timing equipment	Elimination
Re-attempting an obstacle, which has been disturbed, before the bell	Elimination
Jumping or attempting to jump any obstacle or passing through the finish without wearing a hat	Elimination
Improperly leaving the arena	Elimination
Failing to cross the finishing line mounted	Elimination
Failing to leave the arena mounted and by the designated exit, unless injured	Elimination
Receiving outside assistance/instructions	Elimination
Unauthorised assistance	Elimination

7.3.2 Eliminations

At the discretion of the PGJ, in consultation with the Judge, a Competitor may be eliminated for:

1. Unauthorised access to the arena;
1. Failure to enter the arena mounted and through the designated entrance;
2. Failure to enter the arena within one minute of being called;
3. Failure to commence the round within 45 seconds after the bell;
4. Ignoring the bell when required to stop during a round.

A Competitor who has been eliminated as the result of a refusal or run-out is permitted to make up to two attempts to jump any single obstacle in the proper direction.

7.3.3 Show jumping courses and obstacles

Table 1 of 2: Show Jumping Courses and Obstacles

Criteria	70cm	80cm	90cm	100cm
No. of obstacles	9-10	10-11/12	10-11/12	10-11/12
Max Length	400m	400m	450m	450 m
Max Height	75cm	85cm	95cm	105 cm
Oxer Spread	90cm	100 cm	110 cm	115 cm
Triple Bar Spread	NA	110 cm	130cm	135 cm
Speed	300 mpm	325 mpm	325 mpm	325 mpm

Notes	<p>Only 2 fences at max height no others should exceed 0.70m.</p> <p>There should be at least three spread fences.</p> <p>It is recommended that the first 3 fences are lower than 0.70m to allow horses to gain confidence</p>	<p>Only 2 fences at max height no others should exceed 0.80m.</p> <p>There should be at least three spread fences.</p> <p>It is recommended that the first 3 fences are lower than 0.80m to allow horses to gain confidence.</p>	<p>Only 1 upright and 1 ascending spread at max height no others should exceed 0.90m.</p> <p>It is recommended that the first 3 fences are lower than 0.90m to allow horses to gain confidence.</p>	<p>Only 1 upright and 1 ascending spread at max height no others should exceed 1.00 m.</p> <p>It is recommended that the first 3 fences are lower than 1.00m to allow horses to gain confidence</p>
Water Tray	No	No	No	No
Water Jump	No	No	No	No
Square Parallels	No	No	1 is optional	1
Related Distances		Not obligatory 4 or 5 stride OK	Not obligatory 4 or 5 stride OK	Not obligatory 4 or 5 stride
Combinations		1 double	1 double	1 or 2 doubles

Table 2 of 2: Show Jumping Courses and Obstacles

	105cm	110cm	120cm
No. of Obstacles	10-11/12	10-11/13	10-11/14
Max Length	600m	600m	600m
Speed	350 mpm	350 mpm	350 mpm
Max Height	110 cm	115 cm	120 cm
Oxer spread	125 cm	135 cm	140 cm
Triple Bar Spread	145 cm	155 cm	160 cm

Notes	Only 1 upright and 1 ascending spread at max height no others should exceed 1.05m. It is recommended that the first 3 fences are lower than 1.05m to allow Horses to gain confidence.	Only 1 upright and 1 ascending spread at max height no others should exceed 1.10m. It is recommended that the first 2 fences are lower than 1.10m to allow Horses to gain confidence.	Only 1 upright and 1 ascending spread at max height no others should exceed 1.15m.
Water Tray	No	Yes	Yes
Water Jump	No	No	No
Square Parallels	1	At least 1	At least 2
Related Distances	Not obligatory 4 or 5 stride OK	At least one 4 or 5 stride	At least one 3 or 4 stride
Combinations	2 or 2 doubles	2 doubles or 1 double and 1 treble	1 double and 1 treble

CHAPTER 8 THE CROSS COUNTRY PHASE

8.1 OFFICIALS

The following Officials will be engaged by the Organiser for each Event;

1. A **Course Designer** and a **Course Builder**, must be on an Approved List (National or International) to design and/or build Eventing courses. An approved Course Builder, or individual approved by the PGJ , must be in attendance to undertake fence repairs as required whilst the cross country phase is taking place.
2. A **steward**, whose tasks are to cover planning and supervision of work in all exercise, practice, warm-up areas, checking of dress and saddlery, examine the saddlery of each Horse before and/or after it starts its test.

3. A **cross country control team**, whose tasks will include management of the cross country course, supporting the fence judges, time keepers and other officials during the Event under the supervision of the PGJ and TD.
4. A **cross country start team**, whose tasks will include the starting and timing of Competitors on the cross country course.
5. **Cross country fence judges** will be appointed for each obstacle on the course. With prior approval of the PGJ, one judge or one pair of judges may be appointed for more than one obstacle provided that each is visible to them and they are in a position to maintain adequate control.

Fence Judges will all have in their possession and be familiar with the provisions of the *Instructions for Fence Judges*. They may also have a red flag for emergencies. If, and only if, they do not have a radio, they must also have emergency flags to be used to summon the following assistance;

1. Doctor – RED;
2. Vet – BLUE;
3. Fence repair – WHITE;
4. Course blocked – ORANGE.

If any of these flags have to be used they should be waved above the head until acknowledged by Control over the public address system.

A **doctor and/or a first responder/paramedic** equipped with portable first aid equipment and an enhanced ambulance appropriately manned on call (max 20-minute response) and in contact with cross country control, on the cross country phase. An emergency response vehicle may be substituted for the ambulance as long as there is another properly equipped ambulance and crew on call.

The **Veterinary Officer** must be on call throughout an Event from no later than 30 minutes before the start of the first phase.

8.2 CROSS COUNTRY COURSE, INSPECTION, PLANS, TYPES OF FENCES, WARM-UP

Each cross country course must be available for inspection from 15:00 on the day before the Event. Inspection before this time may only take place with the express permission of the Organiser. Inspection must be on foot. If changes have to be made to a course at any stage after this time, or if any aspect of a course is to be changed between classes, e.g. stringing, the Organiser and ZANEF Eventing officials must ensure that adequate notice is given to competitors.

Where it is not possible for all courses to be available for inspection as required above, for example where an Event is running over several days, the Organiser may vary these arrangements in consultation with the ZANEF Eventing officials.

In such circumstances, the Organiser must ensure that adequate opportunity to inspect is given to the relevant Competitors and that they are aware of the times when a course can be inspected.

Within the period of one week prior to the cross country phase of an Event, no Competitor, unless riding HC, may practice over the cross country obstacles on the Event course.

A plan of each cross-country course should be displayed at the start and at the secretary's office from the time when the course is open for inspection. It must demonstrate the course to be followed, its distance in meters, the optimum time, the 'too fast time' and the time limit, and the numbering of the obstacles.

Where there is any doubt about the correct interpretation of the rules of judging any element, obstacle or combination of obstacles, it is recommended that the PGJ should approve the instructions to officials, with a rough sketch of the particular obstacle(s) in question which should also be posted with the Course Plan.

1. Practice Fences

The Organiser will provide an appropriate number of practice fences per class marked by directional flags which must be observed by all Competitors, must not exceed the dimensions for the class for which they are being used and may only be used for warming up for the cross-country phase.

2. Starting and timing

- 1.** The start box will be approximately 5m square. It will have an open front and must have entry from a gap on one or both sides of about 2m through which Competitors may enter. The gap(s) will be protected to prevent injury. The start box will be marked with a red and white flag at the front.
- 2.** Competitors must comply with the direction to start given by the Starter.
- 3.** The Competitor or a Horse which is ridden through the entry gap in the start box at a canter, or faster, may be penalised for dangerous riding.
- 1.** The Starter will count down from five before the start signal.
- 2.** Time is counted from the moment the start signal is given or when the nose of the Horse crosses the start line; whichever is the earlier, until the Horse's nose passes the finish. Thus, an early start will not advantage the Competitor.
- 3.** If the Competitor has not crossed the start line after 1 minute from being given the signal to start, he may be eliminated. However, if the Competitor is having difficulty and the Starter considers that extra time may be beneficial to the Competitor, he may abort and restart the countdown.
- 4.** Assistance within the start box is permitted up to the start signal being given. Thereafter any such assistance may be considered unauthorized.
- 5.** If a Competitor is stopped and held on the course by an Official, the time during which he is held will be deducted from the recorded time. (See also Rule 6.3.9.15)
- 6.** Time is counted in "commenced" seconds. In other words, all fractions are always rounded up.
- 7.** In the event of timing error or lack of information, the PGJ is allowed to make an accurate estimate of a Competitor's time, using official time taken round the course and any other relevant information.

8.2.3 The Course – Distances, Speeds, Jumping Efforts and Dimensions

Distances, speeds and numbers of jumping efforts for all Classes (cross country) are as set out in the following table:

CLASS	70cm	80cm	90cm	100cm	Pre-Novice (105cm)	Novice (110cm)	Intermediate (120cm)
Length	1400-2000	1600 - 2800	1600 - 2800	1800 - 2800	2000 - 3000	2600 - 3620	3250 - 4000
Speed in metres per minute	425	435	450	475	500	550	570
Number of jumping efforts	16-20	18 - 25	18 - 25	18 - 25	20 - 25	26 - 32	30 - 40
Max Height	0.70m	0.80m	0.90m	1.00m	1.05m	1.10m	1.20m
With height & spread							
Max spread	0.80m						
- highest	1.00m	0.90m	1.00m	1.10m	1.20m	1.40m	1.60m
- base		1.25m	1.50m	1.80m	1.80m	2.10m	2.40m
With spread only.		1.00m	1.20m	1.80m	2.40m	2.80m	3.20m

Max spread without height							
Drop Fences – Max Drop	0m	1.20m	1.30m	1.40m	1.40m	1.60m	1.80m
Jump into & out of water – Max depth of water	0.20m	0.20m	0.20m	0.20m	0.20m	0.30m	0.30m

8.2.4 Measurement Method

The height of an obstacle is measured from the point from which the average Horse would normally take off.

The table above gives the maximum permitted dimensions of obstacles for each class, but this does not mean that obstacles must always be of uniform height or spread throughout their length, or that these dimensions may never be exceeded anywhere between the red and white flags marking the extent of an obstacle. It is sufficient if all parts of an obstacle, where the average Horse and Competitor could reasonably and conveniently be expected to jump and does not exceed the maximum permitted dimensions.

The spread of an obstacle (e.g. oxer or ditch) is measured from the outside of the rails or other material making up the obstacle. The spread of a closed obstacle with a solid top (e.g. table) is measured from the highest point to the highest point.

8.2.5 Specific Types of Fences

1. **Drop Fences.** The depth of drop is measured from the highest point of the obstacle, including from the top of the brush to where the average Horse would normally land.
2. **Water.** Where a Horse is required to jump an obstacle into or out of water, or where there is an obstacle in water, the depth of water is measured from firm ground where the Horse would normally take off or land. Elsewhere the water should not greatly exceed the maximum depth. In order to discourage a Horse from attempting to jump over it, any water crossing ought to be as long as possible and in any case must not be less than 6m from the point of entry to the point of exit.
3. **Keyhole fences**
 1. There must not be less than 25cm brush above the solid part of the fence and at least 50cm brush below the solid part above the obstacle.
 2. The minimum width within the hole must be 1.60m;
 3. The minimum height within the hole must be 1.80m;
 4. The spread, if any, must be not more than 50% of the maximum for the relevant class.
1. **Overhead Obstructions.** Any roof or other fixed and solid barrier over an obstacle must be not less than 3.36m above the ground level.
2. **Hedge and Brush fences.** The overall height of a natural hedge or brush fence may not exceed the maximum height by more than 20cm; however, the “brush” or “hedge” above the “normal” maximum height must be brushable through and must not be likely to injure the Horse. (A conventional birch steeplechase type fence does normally meet these criteria; provided the top has only thin branches). There is no limit to the overall height of a bullfinch, provided that the average Horse can reasonably be expected to pass through, and the fixed and solid part is clearly defined.
3. **Obstacles with spread only** (e.g. dry ditch, water jump). A guard rail or hedge not exceeding 50cm which only facilitates jumping is permitted in front, but must be included in the measurement of the spread.
4. **Portable fences.** All reasonable steps must be taken to ensure that portable fences are secured in a way that will minimise the risk of them moving if hit by a Horse.

8.2.6 Obstacles, Definition, Flagging and Numbering/Lettering

An **obstacle** is considered as such if and only if, its extremities are marked with red and white flag or flags and it is numbered and/or lettered accordingly. All significant jumping efforts that the average Horse may be expected to attempt to negotiate must be defined as an obstacle or element and flagged, numbered and/or lettered accordingly.

The **start and finish** must be flagged and must be more than 20m before the first obstacle and less than 50m after the last obstacle of the cross country course.

1. All flags and numbers must be in position by the time that the course is open for inspection by Competitors.
2. Numbers on obstacles may be a colour indicated according to their Class:

Any obstacle to be jumped by more than one Class will be separately and clearly numbered and lettered.

1. Where immediately **adjacent obstacles** are **not to be jumped** in the current Class, they **should** be marked with crossed flags or a suitably positioned single flag.
2. **Obstacles with options or alternatives.** Where an obstacle may be jumped in one effort, but has options involving two or more efforts, each of these option must be lettered as an element.
3. Alternative obstacles or elements may be flagged separately and must be identified by the same number/letter as on the direct route. In this case both sets of flags must be marked with a black line on both sides.

8.2.7 Safety Flags

The types of fence required to use safety flags include corners; fences of less than 3 metres jumpable width; related fences which because of their design offer a jumpable line of less than 3 metres width; fences jumped on an angle where knocking a flag is a possibility.

The flags and poles on these fences must meet the following criteria and must be approved by the Zambia Eventing Team officials.

1. The flag poles must be made of a material that cannot shatter, break or splinter, such as suitable plastic or carbon fibre or any other appropriate materials;
2. There must be no points anywhere on the flag poles and any sharp corners and/or edges on the flags must be rounded;
3. There must be no 'open ends' of any part of the flag poles which may come into contact with Horse or Competitor;
4. Flags must be secured in such a way that they 'break away' and/or move away from the fence if/when struck by either Horse or Competitor in such a way that the chance of Horse and/or Competitor being injured is significantly reduced.

8.2.8 Alteration of Course

If, in the opinion of the PGJ, any part of the course has become unsafe or unfair to Competitors due to deterioration of the going or other circumstances, he may direct that one or more obstacles be omitted from the course or that their severity be reduced.

All relevant officials and all Competitors must be informed appropriately.

The PGJ will make an adjustment to the optimum time based on his estimate of the effect which the adjustment will have had. All jumping faults previously incurred at a removed fence in current sections will be cancelled; time penalties incurred by refusal, run-out and the like stand. Elimination and retirement at that obstacle remain unaffected.

An obstacle which has been so removed may not be reinstated.

8.2.9 Riding the course

Red and white flags whether at obstacles or at any other point on the course must be passed mounted and in the correct direction (red on right, white on left). Any failure to comply with this provision is an error of course and penalised accordingly;

Obstacles must be jumped in their numbered, or lettered, order;

Except in the case of re-taking an obstacle with a number of elements, following refusal or run-out, no obstacle may be jumped more than once;

8.3 PENALTIES

Penalties will be imposed for refusal, run-out, circling or fall only when the judge

decides that any such was connected with the passage or attempted passage of the numbered and lettered obstacle for the Class in question. See Annex for examples of refusals, run-outs and circles.

In the case of a black flag alternatives only one obstacle/element has to be jumped and an Athlete is permitted to change without penalty from one black flagged line to another (e.g. jumping 6a left hand route then 6b right hand route) provided he has not presented his Horse at the next element of the original line.

In the case of black flag alternatives, the faults at obstacles (refusal, run-out and circle) will only be penalised if related to the obstacle/elements attempted or negotiated (elements not attempted or negotiated will be irrelevant for the judging of such alternatives).

8.3.1 Refusal

5. Obstacles in excess of 30cm

If a horse stops i.e. is no longer moving forward, in front of such an obstacle or element to be jumped, that is a refusal. The rider should turn his horse away and

re-present at the obstacle. If the horse stops again, that is a second refusal, and so on. Jumping, or trying to jump, an obstacle of this kind from a standstill is likely to constitute dangerous riding (see Rules 5.6 and 3.8.1.4) and may be penalised accordingly.

- **Obstacles of 30cm or less**

The Rules are different in respect of these obstacles. If a horse stops in front of such an obstacle or element to be jumped and the stop is sustained or prolonged, that is a refusal. A stop or a sideways step, followed promptly by a jump, is not a refusal at this type of obstacle. However, a step backwards is a refusal.

8.3.2 Run-out.

A horse is considered to have run out if, having been presented at an element or obstacle on the course, it avoids it in such a way that the body of the Horse (head, neck, shoulders and pelvis-legs are not included) fails to pass between the extremities of the element or obstacle as originally flagged. Continuing on course without re-presenting will incur elimination.

The Horse will have successfully negotiated the fence, if the body of the Horse (as defined above) has jumped the fence as originally flagged (i.e. the body but not all the legs are inside the flag is considered clear).

8.3.3 Circle

1. At **separately numbered obstacles**, a Competitor may circle between or around them without penalty provided he has not presented his Horse at the second or subsequent obstacles.

1. At an **obstacle composed of several elements** (A, B, C, etc.), a Horse will be penalised if, once it has jumped the first element and before it has jumped the last element if:
 - a) It passes around the back of any element of the lettered combination that it subsequently jumps.
 - b) It crosses its tracks between the elements.

2. **After being penalised** for refusal, run-out or circle, a Competitor in order to make another attempt, is permitted to circle one or more times without penalty, until he again presents his Horse at the obstacle.

8.3.4 Obstacles with options or alternatives

1. Where an obstacle may be jumped in one effort but has options involving two or more efforts, each option will be lettered as an element. (See Rule 6.3.7.6)
2. Alternative obstacles or elements which are flagged separately will be identified by the same number/letter as on the direct route. In this case both sets of flags will be marked with a black line. Such “black flag” alternatives are to be judged as separate obstacles or elements, only one of which has to be jumped. A Competitor is permitted to change without penalty from one black flagged line to another (e.g. jumping 6a left hand route then 6b right hand route) provided he has not presented his Horse at the next element of the original line.

8.3.5 Combination obstacles

1. After more than two penalised attempts to jump an obstacle a Competitor will be eliminated;
2. A Horse may be re-presented at any element which he has already jumped if he has refused at a later element, but the penalty stands;
3. For the purpose of retaking any element a Competitor may pass through the flags in the wrong direction;
4. Any fall within a lettered combination will be penalised with elimination.

8.3.6 Bounce obstacles – A Horse is deemed to have been presented at the second element of a bounce obstacle (less than 5m between elements) when it has cleared the first without incurring any penalty. This rule applies whether the bounce element is the first or second in a combination.

8.3.7 Falls – Fall of competitor **or by horse on the cross country course** will be penalised with elimination.

8.3.8 Trapped Horse. A Horse is trapped when it cannot proceed without assistance or is at risk of injury. If a Horse becomes trapped while negotiating an obstacle, Officials will determine what is required to extricate it. The Competitor of such a Horse must dismount as soon as possible and obey the instructions of Officials. The Competitor will be eliminated.

8.3.9 Dismounting. This is not separately penalised, except while the Competitor is in the process of negotiating or attempting to negotiate a flagged obstacle.

8.3.10 Overtaking.

1. Any Competitor who is about to be overtaken must clear the way as soon as possible;
2. When a Competitor is about to be overtaken at or approaching an obstacle, he must obey the instructions of officials;
3. Any Competitor wanting to overtake another must only do so at a safe and suitable place and, if at an obstacle, may only jump it in such a way as will cause neither inconvenience nor danger to the other.

8.3.11 Stopping a Competitor. If for any reason it becomes necessary for a Competitor to be stopped on the course, cross country control will give instructions to the relevant fence judges. If possible Competitors will be stopped at Stopping Points, but this may not always be possible and they must be prepared to stop as and when instructed.

1. The Competitor will be stopped by Officials waving a red flag at shoulder height. The signal should be assisted by the clearly shouted command 'STOP'.
2. A Competitor, who has been stopped by an official on the course, will have his time noted as he passes the stopping point and again at the same point on being re-started; the difference 'the held time' being deducted from this recorded time.

8.3.12 Elimination or Retirement – Any Competitor who has been eliminated or has retired must leave the course at once and may not continue. He must leave the course at a walk, either mounted or dismounted.

8.3.13 Table of penalties

First refusal, run-out or circle of Horse at obstacle	20 penalties
Second refusal, run-out or circle of Horse at same obstacle	40 penalties
Third cumulative refusal – 105 cm and above	Elimination
Fourth cumulative refusal – 100cm and below	Elimination
Third refusal, run-out or circle of Horse at same obstacle	Elimination
Fall of Competitor on the cross country course	Elimination
Fall of Horse on cross country course (i.e. penalised)	Elimination
Trapped Horse	Elimination
Error of course not rectified	Elimination
After more than two minutes of continuous disobedience	Elimination
Omission of obstacle or boundary flag	Elimination
Retaking an obstacle already jumped	Elimination
Jumping an obstacle in wrong order	Elimination
Jumping an obstacle with crossed flags	Elimination
For every commenced second in excess of the optimum time	0.4 penalty
For every commenced second in excess of 15 seconds under the optimum time	0.4 penalty
Exceeding the Time Limit (which is twice the optimum time)	Elimination

CHAPTER 9 COMPETITORS' DRESS; SADDLERY EQUIPMENT

All dress and saddlery equipment must adhere to the current FEI Eventing Rules. The PGJ and OC may allow any adjustments, such as the removal of jackets in the dressage and show jumping phases, due to weather conditions.

For easy access refer to the FEI TackApp <https://apps.apple.com/pt/app/fei-tackapp/id6448122736?l=en>

9.1 ZANEF DRESS CLARIFICATIONS

1. **Approved body protectors** must be worn when jumping fixed obstacles, including in the warm-up area.
2. **Long hair should be secured appropriately** and in accordance with guidance of the Steward or the Ground Jury
3. Competitors are not required to wear correct riding clothes when **inspecting the show jumping course**, unless specifically requested to do so by the Organiser.
4. **Dress at Prize-givings.** Prize-givings are important to Organisers and Sponsors and Competitors are requested to be neatly and tidily dressed.
5. **Numbers.** In the cross country phase of the competition, numbers that are clearly visible from in front and from behind must be worn. In the dressage and show jumping phases, the type of number to be worn is at the discretion of the Organiser.
6. **Zambia Flag Badges.** Only members of an officially selected team and nominated individuals are entitled to wear the Zambia Flag Badge on their jackets. The entitlement to wear this badge is permanent.

9.2 ZANEF SADDLERY AND TACK CLARIFICATIONS

9.2.1 A steward may be appointed to examine the saddlery of each Horse before it enters an arena or starts its test. If the examination takes place before the Dressage test, great care must be exercised; at the Competitor's request, the examination may be carried out after the test and if it be found that the bit or bridle is non-compliant, the Competitor will be eliminated by the PGJ. The Competitor remains personally responsible throughout for complying with the FEI Rules.

9.2.2 **Zambian Flag on Saddlecloth.** The Zambian Flag will be displayed on the saddlecloth of:

1. Members of the Zambian Team and individuals competing in any African, World or Olympic Championships;
2. All Zambian Competitors at any other international competition abroad.

CHAPTER 10 SCORING, OBJECTIONS AND ENQUIRIES, PRIZES, POINTS AND GRADING

10.1 SCORING

10.1.1 Principles

The competition is scored on a penalties basis and the following principles apply:

The dressage judge will allow from 0-10 marks (good marks) for each numbered movement as specified in the test. Half marks from 0.5 to 9.5 may be used. These marks are then added together and error marks deducted. The percentage of these good marks are compared with the total obtainable is then calculated to two decimal places and converted to penalty marks by subtraction from 100, rounded to one decimal point. Where two or more judges have marked a test, their percentage marks are averaged to two decimal places; this percentage is converted to penalty marks in the same way.

Penalties incurred in the show jumping and cross country phases are added to the dressage penalty mark.

The Competitor with the lowest number of penalties is the winner, the next lowest is second, and so on.

10.1.2 Equality of Marks

If the total score of two or more Horses is the same, the following factors will be used to determine the result between them:

1. The best cross country score – that is with the least aggregate time or jumping penalties.
2. If there is still equality; the cross country time which is closest to the optimum time.
3. If the system of measurement permits, this may be determined by 0.1 or 0.01 seconds.

4. If there is still equality; the best Dressage score.
5. If equality yet persists, the result will be a tie (with the points being awarded as normal and the prize money being aggregated and divided by the number of Horses in the tie).

10.2 ENQUIRIES AND OBJECTIONS

10.2.1 Enquiries

1. Official scores will be displayed on the score board once they are confirmed by the Official Scorer and PGJ.
2. Scores may be announced by the show jumping and cross country commentators from time to time; these are provisional until confirmed by the Official Scorer and PGJ.
3. Enquiries about any aspect of a Competitor's score should be made as soon as possible to the Event Secretary, who will initiate investigations by the relevant ZANEF Official.
4. The results of each section will be posted on the scoreboard as soon as possible after the end of the section.

10.2.2 Objections

1. Objections to any aspect of a Competitor's score may only be made by that Competitor or the Owner of the Horse, must be made promptly and in writing, and be accompanied by a K400 deposit. Such Objections must be made within 30 minutes of the posting of the results of the section: this time may be shortened at the discretion of the PGJ.
2. Any objections to the result of a section, or any other matter, must be notified as soon as possible to the OC either directly or via the Event Secretary. It must be made in writing and accompanied by a K400 deposit. The PGJ will take such action as he considers appropriate at the time to determine the merits of the objection if that is possible. If not the PGJ will refer the matter to the official ZANEF Executive Committee Representative at the event who will decide how the matter should be resolved.

10.2.3 Determination

1. All Objections will be considered by the PGJ.
2. The PGJ's decision relating to any aspect of a Competitor's score is final and there is no appeal.
3. If the Objection is upheld, or the PGJ is of the opinion that there were reasonable grounds for making it, the deposit will be returned; otherwise, it will be forfeited.

10.2.4 If the PGJ determines an objection other than the one relating to any aspect of a Competitor's score, an appeal may be made to the ZANEF Executive Committee. Any objections raised after the Event (which may not include objections to any aspect of a Competitor's score and which have therefore been finally determined by the PGJ) must be notified in writing to the ZANEF Executive Committee as soon as reasonably possible. In both cases the ZANEF Executive Committee will decide in the light of the facts how best the appeal or objection should be resolved. If appropriate, he will invoke the ZANEF complaints procedure, full details of which are set out in the ZANEF General Rules and Regulations.

10.3 PRIZES

1. When awarded, prize money is mandatory for the first three placed Competitors. Prizes to Competitors placed above this must be based at least on one prize per every 4 starters in the dressage test, excluding HC Competitors. If Organisers choose to award prize money to lower placed Competitors, it must be equal to that awarded to the 6th place. Prize money should always be processed within four weeks of the last day of the Event.
2. **Prizes in kind**, instead of money, may be awarded in all National Classes.
3. **Special Prizes**
 4. A prize for the best Cross Country performance must be based on the least penalties in jumping and/or time.

5. A prize may be awarded to the highest placed Competitor with the lowest score in any of the sections of the Class. Such prize must not exceed one half of the value of the first prize in money unless permission is obtained from the ZANEF Executive Committee.

6. Prize Giving

All prizes must be received in person by the Competitor or owner of the placed Horses. Exceptionally, at the prior request of the Competitor, the Organiser may permit a deputy to receive the prize. Prizes not collected in accordance with this Rule may be forfeited at the discretion of the PGJ and Organiser.

10.4 GRADING AND GRADING POINTS

10.4.1 Grading

Horses are graded as follows according to the number of points awarded in all affiliated One, Two and Three Day Events of 110cm and above.

Grade 1 – 61 or more grading points

Grade 2 – from 21 to 60 grading points

Grade 3 – from 1 to 20 grading points

Grade 4 – nil.

10.4.2 Grading Points

ZANEF Eventing Grading Points are awarded to Horses in 110cm classes above. The number of places to which Grading Points are awarded is determined by the number of eligible starters in the dressage phase of the class. Double clear Grading Points are awarded to unplaced Horses which complete incurring no show jumping penalties (jumping or time) and no cross country jumping penalties. The following tables set out the number of Grading Points awarded.

Grading Points Table:

Number of Starters in Dressage Phase	First Place points	Second Place Points	Third Place Points	Fourth Place Points	Fifth Place and over
2-3	2	0	0	0	0
4 - 6	3	2	0	0	0
7 - 9	4	3	2	0	0
10 - 12	5	4	3	2	0
13+	6	5	4	3	2
Double Clear Round Points to unplaced Horses				2	
<i>*Double Clear Round is one which no show jumping penalties (jumping or time) and no cross country jumping penalties have been incurred.</i>					

Arena Eventing Grading Points. Points may be awarded to winners of Arena Eventing that includes a dressage phase. Arena Eventing may be used for MERs.

CHAPTER 11 MEDICAL, INCLUDING FALLS AND MEDICAL CHECKS, PROHIBITED SUBSTANCES, MEDICAL TEAM AND EQUIPMENT

11.1 MEDICAL INSURANCE

1. Competitors must have medical insurance that will cover them if an accident should happen when Eventing, particularly for the cross country phase. A copy of the medical insurance id card must be carried on the competitor and details filled in on the event indemnity form.
2. When signing a suspended Competitor fit to return to competition the Doctor should be requested to give confirmation to the PGJ.

11.2 MEDICAL SUSPENSIONS.

11.2.1 Event Suspensions. If the Event Doctor considers that a Competitor should be medically suspended, he may impose a suspension for a specified or an unspecified

duration. In the case of a head injury, or other injury likely to cause concussion, the following applies:

1. **Concussion** – mandatory 21 day suspension;
2. **Suspected concussion** – the competitor must be re-examined after 2 hours. If concussion is confirmed or still suspected, mandatory 21 day suspension. If the Competitor is not examined for any reason, mandatory 21 day suspension.
3. The day of injury counts as the first day of the suspension period.

11.2.2 Hospitalised Competitors. If a Competitor is taken to hospital from an Event, or advised to attend hospital for assessment or treatment:

1. A minimum 21-day mandatory suspension shall automatically apply in respect of concussion or other head injury.
2. In the case of other injuries, the Competitor is suspended and may not compete until he has obtained written confirmation that he is fit to compete in Events from a Registered Medical Practitioner with a Licence to Practice and the contents have been communicated to ZANEF Executive Committee.

11.2.3 Suspended Competitors. A Competitor who is suspended, whether by the Event Doctor or as a result of the above mandatory suspension, may not compete or ride any horse, in any capacity, at any National or International competition until the period of suspension, whether or not stated to be minimum, has elapsed and the Competitor has supplied to ZANEF written confirmation from a Registered Medical Practitioner with a Licence to Practice that he is fit to compete in Events.

However, notwithstanding the above, and subject in all respects to the approval of a ZANEF appointed medical doctor, a Competitor suspended for actual or suspected concussion, may be allowed to resume competition;

1. After 10 days, provided he supplies to ZANEF written confirmation by a registered physician/surgeon who has experience in the assessment and management of sports concussion, stating that he is fit to compete.
2. After 7 days, provided he has an approved baseline (prior to injury) testing and supplies to ZANEF written confirmation from an approved specialist that he is completely symptom free.

11.2.4 For the avoidance of doubt, Competitors who are medically suspended from competition or who have been hospitalised from an Event for any reason, may not resume competition until written confirmation or fitness to compete has been supplied to ZANEF.

Scanned documents may be emailed to zanefsecretary@gmail.com for attention of the Eventing Sub Committee.

11.2.5 Medical Reports. The Event Doctor will complete a confidential Medical Report form (MOR) for every injured person examined, or, if uninjured, make an entry on the Uninjured Fallers Record (UFR) sheet and the TD will forward these reports to the ZANEF Secretary without delay. For queries concerning suspensions, medical cover or other aspects or ZANEF Medical rules, please contact the ZANEF Secretary.

11.3 PROHIBITED SUBSTANCES FOR HUMAN ATHLETES.

The attention of members is drawn to the provisions of the WADA (World Anti-Doping Agency) Code and the WADA list of prohibited substances, and the necessity to comply with the Code. The Prohibited List can be viewed at www.wasa-ama.org. Members should note that the list is updated annually on 1st January, but that substances can be added to the list during the year. Competitors should check the status of any medication they wish to use on www.globaldro.com. NB www.globaldro.com is only suitable for checking medications prescribed or purchased in the UK, USA, Canada or Japan.

By becoming a member of ZANEF a person shall be deemed to have agreed:

1. To be bound by and to comply strictly with the FEI Anti-Doping Rules for Human Athletes and Athlete Support Personnel.
2. To submit to the authority of the FEI to apply, police and enforce the Rules.

11.4 MEDICAL TEAM AND ATTENDANCE DURING THE EVENT

11.4.1 Paramedics and ambulance personnel engaged by the Organiser must be from a registered emergency care facility and be currently qualified and trained.

In certain cases an Event Doctor may be appointed by the Organiser, must have a licence to Practice and have appropriate medical indemnity. It is recommended that the doctor has been trained in pre-hospital emergency care.

11.4.2 Medical attendance during the Event.

Dressage - A doctor, or suitably qualified first responder/paramedic, with portable first aid equipment must be on call and in touch with at least the secretary's office or cross country control throughout this phase.

Show Jumping - A doctor, or suitably qualified first responder/paramedic equipped with portable first aid equipment and an appropriately manned ambulance on call, must be present at the Event throughout this phase.

Cross Country - A doctor and/or a first responder/paramedic equipped with portable first aid equipment and an enhanced ambulance appropriately manned on call (max 20-minute response) and in contact with cross country control, must be present for the cross country phase. An emergency response vehicle may be substituted for the ambulance as long as there is another properly equipped ambulance and crew on call.

If any Doctor or ambulance has to leave the site the competition may only continue provided that the PGJ, in consultation with the Doctor, is satisfied that the remaining medical cover is sufficient.

End of Event Medical Cover. The Event Doctor or a suitably qualified first responder, with portable first aid equipment and oxygen must remain in place for thirty minutes after the last Horse has completed and must be released by the PGJ.

The Doctor's Vehicle, which must be clearly marked as such, and an ambulance must be able to reach all areas where the competition is taking place, including the stable and Horse box areas. Exceptionally, if there is an area on the cross country

course which is accessible to the ambulance, the PGJ may allow the competition to continue provided there is available a suitable fast response vehicle capable of reaching all areas.

11.5 RECOMMENDED MEDICAL EQUIPMENT

11.7.1 An ambulance is a designated vehicle, appropriately marked and identifiable and conforming to current regulations, for the transportation of injured or seriously ill patients on the public highway. It must contain necessary resuscitation, immobilisation and transportation equipment.

11.7.2 An Enhanced Ambulance is a 4WD designated vehicle, appropriately marked and identifiable and conforming to current regulations, for the recovery and transportation of injured or seriously ill patients. This ambulance must be capable of transporting a Competitor from the scene of the accident immediately to an appropriate hospital if deemed necessary. It must contain the following (except where indicated as optional):

- 1. Resuscitation Equipment:** (This is minimum requirement and provision should be made for children of all ages.)

Airway – basic	<p>Oxygen with tubing and mask.</p> <p>Self-inflating bag/valve/mask with reservoir bag.</p> <p>Masks for adults and children.</p> <p>Powered suction with Yankauer attachment.</p> <p>Oro- & naso – pharyngeal airways.</p>
Airway – advanced	<p>Crico-thyrotomy set.</p> <p>Laryngoscope, blades, spare bulbs and batteries.</p> <p>Tracheal tubes, connectors, introducer/bougies</p> <p>Laryngeal masks.</p> <p>Ventilator (optional).</p> <p>Lubricant, adhesive tape or securing bandage, scissors.</p> <p>Magill forceps.</p>

Intravenous Equipment	<p>Intra-venous cannulae 14 – 20 gauge.</p> <p>Crystalloids for infusion e.g. Hartmans.</p> <p>Intra-venous giving sets capable of rapid infusion.</p> <p>Syringes, various sizes, needles, various sizes.</p>
Other	<p>Stethoscope.</p> <p>Emergency chest drain kit Defibrillator (manual or AED) Pulse oximeter.</p> <p>Capnography (strongly recommended)</p> <p>Ventilator (optional).</p> <p>Glucometer.</p> <p>Sphygmomanometer (manual or auto).</p>

2. **Emergency Medication** (minimum requirements) to be held by ambulance

Resuscitation	<p>Adrenaline 1:1000 x 2 & 1:10000 x 4.</p> <p>Atropine 3mg x 1.</p> <p>Amiodarone 300mg x 2.</p> <p>Chlorpheniramine 10mg.</p> <p>Hydrocortisone 100mg.</p> <p>Oxygen</p>
Oral medication and/or inhaled	<p>Aspirin 300mg, GTN spray, antihistamine and prednisolene tabs 5mg Entonox.</p> <p>Salbutamol inhaler and spacer and/or nebuliser solution and nebuliser.</p>

Medication for injection	Dextrose 10%, Glucagon, injection Diazepam and/or midazolam. Anti-emetic e.g. cyclizine. Paracetamol Opiate analgesia (e.g morphine, diamorphine). Naloxone. Tranexamic acid.
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3. **Immobilisation and Transportation:** (minimum requirement)
 1. Rigid Cervical Collars
 2. Scoop stretcher and/or long board and/or lifting frame along with appropriate head blocks/straps
 3. Vacuum mattress (optional)
 4. Splints to include traction splint and pelvic splints
 5. Securing straps & bandages
6. **Dressings for Wounds and Burns** (to include Clingfilm)

NOTE: It is essential that all equipment has been checked to be in working order and that all drugs are known to be within their expiry date. Their use must only be by suitably qualified personnel. The onus of responsibility lies with the medical organisation or person supplying the cover and equipment, in accordance with the contract between them and the Organiser. Confirmation that equipment, drugs and means of communication are in order, must be made by the responsible medical officer to the PGJ or Organiser before the start of the competition.

11.7.7 Emergency/Fast Response Vehicle is a 4WD vehicle manned by a paramedic, as stipulated for the enhanced ambulance. This vehicle must be designed to carry an injured person lying on a secured stretcher.

CHAPTER 12 VETERINARY, INCLUDING VACCINATIONS AND PASSPORTS,
EQUINE ANTI DOPING AND CONTROLLED MEDICATION,
VETERINARY TEAM AND EQUIPMENT

12.1 PASSPORTS

A valid passport and vaccination record must be registered with ZANEF when registering the Horse. The passport must accompany the horse if an inspection on arrival or a horse inspection will take place.

12.2 VACCINATIONS – NATIONAL COMPETITIONS

1. No Horse may take part in a ZANEF event unless they are vaccinated against African Horse Sickness, Rabies and Tetanus.
2. **The Record of Vaccination (s)** in the Horse's passport must be completed by the appropriate veterinary surgeon in which the record of injection(s) is completed, signed and stamped.

12.3 HORSES: SOUNDNESS; INFECTION; TUBING; DE-SENSITISING

12.3.1 Soundness and health

All Horses must be sound.

All Horses must be free from clinical signs of contagions or infectious disease.

A Horse is not eligible to compete when:

1. It has an open tracheotomy (tubed);
2. A limb, or part of a limb, is hyposensitive or hypersensitive (both of which shall constitute "abnormal limb sensitivity"). Hypersensitive limbs have an excessive or abnormal reaction to palpation. Hyposensitive limbs include any alteration in sensitivity induced by neurectomy or chemical desensitization for as long as the alteration in sensitivity persists.
3. Kinesio-taping or patches are used in any way.

12.4 VETERINARY TEAM AND ATTENDANCE

12.4.1 The Veterinary Officer appointed by the Organiser must:

1. Have been qualified for at least two years with broad experience of equine practice.
2. Have at least two years full time clinical involvement which includes a significant amount of regular treatment of Horses.

If a second Veterinary Surgeon be in attendance they should:

1. Have been qualified for at least one year with a broad experience of equine practice
2. Have at least one year's clinical involvement which includes a significant amount of regular treatment of Horses.

The more senior Veterinary Surgeon must be in overall charge of veterinary treatment and ensure that he is there to give immediate back-up to the more junior colleague in difficult or challenging situations.

12.4.2 Destruction of Severely Injured Horses

If in the opinion of the Veterinary Surgeon, a Horse is so severely injured that on humane grounds it should be destroyed, the owner or his representative should be invited to give his consent to its destruction. If neither the Rider nor the Owner is available to give consent, the PGJ, acting on the advice of the Veterinary Surgeon, may order its destruction. The Veterinary Surgeon has absolute discretion as the method employed.

12.4.3 Veterinary Attendance.

1. The Veterinary Officer must be on call throughout an Event, from no later than 30 minutes before the start of the first show jumping phase.
2. The PGJ may permit an Event to hold 'day before' dressage without veterinary attendance if he is satisfied that suitable veterinary support is immediately

available on call.

3. The senior Veterinary Officer must remain on call until 30 minutes after the last Horse has completed and must be released by the PGJ.

12.4.4 Recommended Horse Ambulance and Equipment.

1. The Organiser is recommended to provide a dedicated Horse Ambulance and equipment as follows:
2. Low trailer with 4 preferably wide tyres to ensure ease of travel across soft ground conditions and must be roadworthy.
3. Shallow ramps back and front to enable easy loading and ability to walk a casualty forward without having to back it out of a trailer. (Note: an oblique angled front ramp is perfectly acceptable.) Ramps and trailer floor surface should be non-slip and rubber surfaced to ensure a Horse with studs can be safely loaded and transported.
4. Two easily moveable partitions.
5. Slings and drag mat are optional due to the extreme rarity of their use in competition casualty management.
6. Roof of min height of 2.2m (7ft) and preferably 2.4m (8ft) high and 7.5m (24ft) long. These can either be made of tarpaulin-like material or hessian material which is more manageable in windy conditions due to it being partially permeable. They should be detachable from the ambulance to be sufficiently versatile to adapt to individual casualty condition and position.
7. Ideally an electric winch capable of pulling 1 tonne into the ambulance within 2 minutes.
8. Should be adequately maintained and should be inspected by the PGJ before the start of the competition.
9. Towing vehicle should have 4-wheel drive and be capable of operating anywhere on the Event site as well as for road use to transport injured Horse to designated referral vet centre.
10. The towing vehicle and ambulance should be attended by an experienced operator/driver who is familiar with the layout and access to the Event site, familiar with the operation of ambulance and towing vehicle, holds a current appropriate Zambian/International driver's license, capable of manouvering the towing vehicle and ambulance, and is an experienced Horse handler capable of

assisting the vet at the scene of an injured Horse.

11. Screens, if available, should be deployed when dealing with any injured Horse at the discretion of the attending Vet.
12. If the Horse ambulance has to leave the Event site to remove a seriously injured casualty to the nearest available vet clinic, it should be remembered by Event organisers that a suitable back-up means of transporting an injured Horse should be available. If this is not available, then the PGJ may have to consider stopping the competition until the Horse ambulance is back on site.

CHAPTER 13 ORGANISATION AND ADMINISTRATION; RIGHTS AND POLICIES

13.1 PROGRAMME

Organisers must publish a programme for the Event which includes the following information:

1. The fact that the Event is held under the auspices and Rules of ZANEF, ZANEF Eventing Rules in particular;
2. Timetable of classes, sections and tests;
3. List of entries with optional pro forma score sheet (in the same form as the public score board) at the time of going to press. It is strongly recommended that details of the Horse's age, height, colour, sex, sire, dam sire and all Owners' names are included;
4. List of all Officials;
5. Plan of the cross country course, which may be in simplified form;
6. Statement of Health and Safety policy at the Event; and
7. Statement of liability in the following terms:
8. *"Except for the negligence of the Organiser and his agents or others for whom in law they are responsible, the Organiser does not accept responsibility in respect of any accident, illness or disease caused to or suffered by any Horse, owner, Competitor, spectator, sponsor and others present at the site of the Event and their property and accoutrements."*

13.2 HEALTH AND SAFETY

13.2.1 The following statement will be included in the Event Programme and displayed

at the Secretary's Office at the Event:

"The Organiser of this Event has taken reasonable precautions to ensure the health and safety of everyone present. For those measures to be effective, everyone must themselves take all reasonable precautions to prevent accidents and must comply with any instructions given by the Organiser, Officials and Stewards."

13.2.2 ZANEF is responsible for devising the Health and Safety strategy for Eventing and for ensuring that such is carried out both at Events and at training sessions carried out under its auspices. The document in which this strategy is deployed is available for inspection through ZANEF. The Event Organiser is responsible for health and safety at the Event as well for himself as the Event Committee. He and they will ensure that the Event reflects this strategy.

13.2.3 Disability. Riders with a disability that has been classified by the FEI may apply for dispensation for the use of compensating aids. The application will be considered by ZANEF Executive Committee.

13.3 MEDIA RIGHTS AND DATA PROTECTION

13.3.1 Media Rights

The ownership of all data generated by an Event (which without limitation shall include all information contained in an Event's programme and all the scores and results arising from the competition) together with all media rights (including without limit broadcast rights for television, radio, film, video, digital and broadcast via mobile communication devices and the internet) (together "media rights") which are connected to any Zambia Eventing Affiliated One-Day Event, Two-Day Event or Three-Day Event, is expressly reserved by ZANEF. No party including any Organiser, owner or Competitor may enter into any arrangement or agreement for the exploitation or use of any such data or media rights without the prior written consent of ZANEF.

13.3.2 Data Protection.

Any information provided in connection with membership applications will be

used to process membership and will be disclosed to affiliated Event Organisers, their employees and employees of ZANEF, in order to process competition records. This data will also be disclosed to a number of third party Event Organisers. Competition records will be displayed on the ZANEF website and may be displayed on the Event Organiser's website, and any site owned by the provider of an online entries system.

Should a Member receive an injury as the direct result of an accident occurring whilst participating in any Event organised by an affiliated Event Organiser, any medical reports relating to the Member's condition will be passed to ZANEF.

13.4 SAFEGUARDING EQUESTRIAN SPORT

13.4.1 Guidance for Children in Equestrianism.

Policy statement. ZANEF fully accepts its legal and moral obligation to provide a duty of care, to protect children (and vulnerable adults) and safeguard their welfare, irrespective of age, any disability they have, gender, racial origin, religious belief and sexual orientation. A child/young person is defined under the age of 18.

ZANEF fully adopts the Zambia Child Protection & Duty of Care Policy.

13.4.2 Policy Aims. The aim of the ZANEF Safeguarding Policy is to promote good practice:

1. Providing children and young people with appropriate safety and protection whilst at ZANEF affiliated Events;
2. Allow all staff, officials, Competitors and volunteers to make informed and confident responses to specific child protection issues.

13.4.3 Safeguarding Code of Conduct. To ensure that all forms of abuse are prevented and to help protect people who work with children and young Competitors, the following guidelines must be followed by all staff, officials, Competitors and volunteers:

1. Always work in an open environment (e.g. avoid situations where you and an individual child are completely unobserved);
2. Respect the rights, dignity and worth of all Competitors and treat everyone with equality;
3. Ensure the welfare of each child in the context of winning of achieving goals;
4. Adults always promote the positive aspects of equestrianism and never condone rule violations or the use of prohibited substances;
5. Ensure that if any form of manual/physical support is required, it should be provided openly. Children should always be consulted and their agreement gained. Some parents are becoming increasingly sensitive about manual support and their views should always be carefully considered;
6. Recognise the developmental needs and capacity of children – avoid excessive training or competition and do not push them against their will;
7. Secure parental consent in writing to act in loco parents. If the need arises to administer emergency first aid and/or other medical treatment. Keep a written record of any injury that occurs, along with the details of any treatment given.

The following should be avoided except in emergencies. If cases arise where these situations are unavoidable it should be with the full knowledge and consent of someone in charge at an Event or the child's parents. For example, if a child sustains an injury and needs to go to hospital or a parent fails to arrive to pick a child up at the end of an Event:

1. Avoid spending excessive amounts of time alone with children away from others;
2. Avoid taking or dropping off a child to an Event;
3. Allow allegations made by a child to go unchallenged, unrecorded or not acted upon;
4. Do things of a personal nature for children or disabled adults, that they can do for themselves;

Officials, Competitors and volunteers should never:

5. Engage in rough, physical or sexually provocative games;
6. Allow children to use inappropriate language unchallenged;

7. Make sexually suggestive comments to a child, even in fun.
8. Invite or allow children to stay with them at their home unsupervised.

Note: It may sometimes be necessary for adults to do things of a personal nature for children particularly if they are young or disabled. These tasks should only be carried out with the full understanding and consent of parents/carers. If a person is fully dependent on you, talk with him/her about what you are doing and give choices where possible.

If any of the following occur you should report this immediately to another colleague and record the incident. You should also ensure the parents of the child are informed:

1. If you accidentally hurt a child or young person;
2. If he/she seems distressed in any manner;
3. If a child misunderstands or misinterprets something you have done.

13.4.4 Use of photography/filming equipment at sporting Events. There is evidence that some people have used sporting Events as an opportunity to take inappropriate photographs or film footage of young and disabled sportspeople in vulnerable positions. All Event Officials and volunteers should be vigilant and any concerns should be reported to ZANEF.

There is no intention to prevent coaches and teachers using video equipment as a legitimate coaching aid. However, performers and their parents/carers should be made aware that this is part of the coaching programme and such films should be:

1. Stored securely;
2. Used only by the trainer/coach for training purposes;
3. Destroyed when the film is of no more value for training purpose or when requested to do so by the parents or carer.

Commercial photographers will usually be present at Events and connections and spectators will be taking wide angle and general photos. If, however, anyone has

concerns over inappropriate or intrusive photography by any photographer during an Event, they should contact the Organiser or the PGJ or TD as promptly as possible. These officials will take such action as they consider appropriate at the time. Anyone with concerns of this nature arising after an Event, or requiring further information should contact ZANEF.

13.5 EQUAL OPPORTUNITIES STATEMENT

ZANEF aims to ensure that all people, irrespective of race, colour, nationality, ethnic or national origin, disability, sex, sexual orientation or marital status, have an equal opportunity to take part in equestrianism at any level and in any role.

ZANEF will inform its member, employees and volunteers on the ownership adoption and implementation of equal opportunities within the sport of Eventing, and will monitor, review and evaluate progress in achieving these aims, feeding back to member bodies on progress made.

ZANEF's members, employees and volunteers have a responsibility to ensure they assist ZANEF in successfully achieving its equal opportunities objectives by:

1. Not discriminating against fellow members, employees, volunteers, suppliers or members of the public with whom they come into contact during the course or their equestrian pursuits;
2. Not inducing or attempting to induce others to practice unlawful discrimination;
3. Reporting any discriminatory action to the ZANEF Executive Committee.

13.6 SOCIAL MEDIA

13.6.1 ZANEF recognises that the internet provides unique opportunities to participate in interactive discussions and to share information using a wide variety of social media. However, Member's use of social media can pose risks to ZANEF's reputation and its confidential and proprietary information. It can also jeopardise its compliance with legal obligations.

13.6.2 Therefore, in the interests of the sport, when using the internet and all social media Members must not:

1. Post any threatening, derogatory, obscene, indecent, seditious, offensive,

pornographic, abusive, disparaging, racist, discriminatory, menacing, inflammatory, blasphemous, or defamatory statements or material, including, but not limited to statements or material concerning ZANEF, its members or former member, its sponsors, affiliates and stakeholders;

2. Post any images of accidents or injuries of competitors and their horses in the event.
3. Make any statements that could directly or indirectly damage ZANEF's name;
4. Use ZANEF logos, brand names, slogans or other trademarks, or post any of its confidential or proprietary information without ZANEF's prior written permission.

Moreover, if Members disclose or use in any way their ZANEF membership when using social media, they must make it clear that they are speaking on their own behalf and that their views do not represent those of ZANEF.

Failure by Members to comply with the provisions of this Rule may result in disciplinary sanctions under these Rules and/or civil proceedings. ZANEF may also require Members to remove postings, comments or any other submissions which may constitute a breach of this Rule.

ZANEF reserves the right to monitor, intercept and review social media postings and activities to ensure that its Rules are being complied with, and for its legitimate business purposes.

ZANEF will comply with any law, or request by any governmental or other regulatory authority, or order by a court or other authority of competent jurisdiction, requiring ZANEF to disclose the identity or location of any Member posting any material in breach of this Rule. ZANEF may share a Member's personal information with the police or any other governmental authority if it is asked to do so in connection with the investigation of suspected illegal activities.

The FEI Social Media policy can be accessed on
https://inside.fei.org/sites/default/files/FEI%20Social%20Media%20Policy%20-%20FAQ_0.pdf

ANNEX 1 EXAMPLES OF REFUSALS, RUN-OUTS AND CIRCLES

Penalties will be imposed for refusal, run-out, circling or fall only when the judge decides that any such was connected with the passage or attempted passage of the numbered and lettered obstacle for the Class in question.

Where there is any doubt about the correct interpretation of the rules of judging any element, obstacle or combination of obstacles, it is recommended that the TD should approve the instructions to officials, with a rough sketch of the particular obstacle(s) in question which should also be posted with the Course Plan.

The following diagrams are non-exhaustive examples for reference. The wording of the respective rules will prevail.

